

**2019 CDBG GRANT
ADMINISTRATOR &
RECIPIENT TRAINING**

Presented by the Iowa Economic Development Authority
Community Development Division

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2019 CDBG PROGRAM UPDATES

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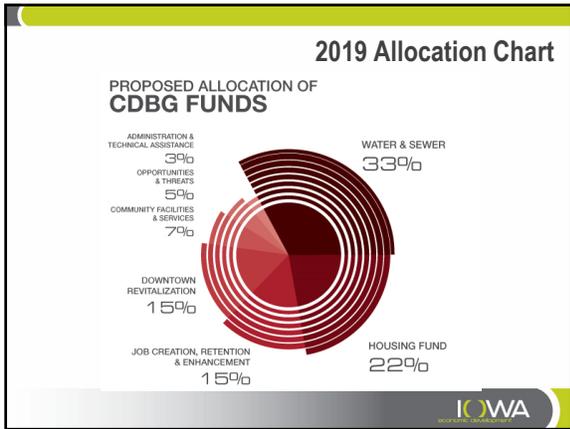
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Community Development Block Grant

- » Main goal is to “develop viable communities by providing decent housing and suitable living environments and expanding economic opportunities, principally for persons of low- and moderate-income.”
- » Funded through the U.S. Department of Housing and Urban Development (HUD)
- » State’s program only for non-entitlement communities
- » National Objectives
 - Low- and Moderate-Income Benefit (70% of total funding)
 - Slum and Blight Elimination
 - Urgent Need

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CDBG Funding Status

- » Iowa's CDBG allocation increased slightly this year
 - 2018- \$23.7 million
 - 2019 - \$23.9 million
- » IEDA received the 2019 allocation agreement from HUD on July 31st.
- » All awards are now final. Cities should have received award letters and contracts.
- » *TIMELY EXPENDITURE OF FUNDS REMAINS MORE CRITICAL THAN EVER*

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2019 Water / Sewer Fund Requests and Awards

38 applications (to date)	19 awards (to date)
\$13.4 million requested	\$7 million awarded

Next quarterly deadline is October 1, 2019

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2019 Community Facilities Fund Requests and Awards

3 applications	2 awards
\$1.6 Million requested	\$1.1 Million awarded

2 Community Service Facilities



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2019 Housing Fund Requests and Awards

33 applications	24 awards
\$7.4 million requested	\$5.3 million awarded

137 units



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2019 Downtown Revitalization Requests and Awards

3 applications	3 awards
\$1.17 million requested	\$1.17 million awarded

34 building facades



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CDBG Program Reminders

- » **TIMELINESS is critical!!** Draws for projects must be submitted every 6 months- for both the activity AND administration!!
Once construction has started, every draw must include a request for activity and administration funds.
- » Every CDBG recipient must complete mandatory and one optional activity related to affirmatively furthering fair housing. Included in contract with IEDA. *(Appendix 2 of Guide)*
- » Reminder- Recipients need to complete the status of funded activities (SOFA) hearing at 50% project completion. No draws will be processed until documentation of the hearing is uploaded to lowagrants.



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CDBG Program Reminders

- » Still seeing some issues on Section 3 compliance. Please review Management Guide & yesterday's slides to make sure you understand requirements. *(Chapter 8 & Appendix 8 of Guide)*
- » 2 CFR 200 applies to all CDBG projects. While most procurement is now done prior to application, please make sure you understand and are following these requirements.



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CDBG Program Reminders

§ 200.319 *Competition.*

(a) All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, and invitations for bids or requests for proposals must be excluded from competing for such procurements.

Agencies are NOT able to assist cities with preparing RFPs/ RFQs if they plan to bid on the work. Applies to grant administration, technical services (housing) and engineering/architectural work!



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CDBG Program Reminders

- » A template for communities to use & instructions for procurement is on the IEDA website. Includes sample RFPs/RFQs for grant administration, technical services and engineering architectural work.
- » COGs/ consultants should not provide instruction or examples to communities if they wish to respond to an RFP. Refer communities to IEDA's website.
- » Communities will sign off on a certification that 2 CFR 200.319 competition was followed properly. Certification is in Appendix 2 of the Guide and must be submitted before the first draw is processed!



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CDBG Program Reminders

- » 2019 CDBG Management Guide will be on our website in the next few days.
- » We will include a section with fillable PDFs
- » This will include all the forms/ templates that are included in the Guide. Will be sorted by appendix.
- » Please refer to the Guide for instructions on completing these forms.



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CDBG Program Reminders

- » This will be the last year the Management Guide is printed. All future versions will be electronic.
- » IEDA's expectation is that administrators will use the Management Guide as a resource tool.
- » Please refer to the Management Guide for instructions or guidance first. If your issue or questions is not addressed in the Guide, please contact your project manager.



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Administrator policy overview

- Reminder that IEDA has implemented IEDA an administrator training and performance policy.
- Policy outlines IEDA's commitment to providing training and expectations from administrators.
- Available on the IEDA website. Handed out at previous workshops.



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Administrator policy overview

- IEDA will monitor administrator performance based on:
 - Overall knowledge of and compliance with CDBG requirements
 - Timeliness
 - Responsiveness
 - Project monitoring performance
- IEDA will notify administrators/ agencies with issues or concerns regarding performance
- Administrators must remain in good standing. If not in good standing, administrator will not be allowed to administer a CDBG award in the next funding round AND will be required to complete CDBG administrator training.



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State of Iowa Consolidated Plan update

What is a Consolidated Plan?

- » Per HUD, the Consolidated Plan *"is designed to help states and local jurisdictions to assess their affordable housing and community development needs and market conditions, and to make data-driven, place-based investment decisions."*
- » For states, plan is a 5-year plan that describes the state's community development needs/ priorities and establishes goals, based on a needs analysis (community development & housing)
- » Iowa's next plan is due in November 2019. Plan will run through 2024.



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State of Iowa Consolidated Plan update

- » Work on the Consolidated Plan is well underway.
- » IEDA and IFA staff are working with our consultant to develop a draft plan.
- » Public outreach has taken place in the form of input at workshops, focus groups, an online survey, and a public hearing.
- » Once the draft plan is available it will be available for additional public comment.



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State of Iowa Consolidated Plan update

- » Major policy and program changes, if any, are typically generated from the Consolidated Plan & planning process
- » Will include revisions to the CDBG method of distribution, although exact changes/ percentages of funds still being reviewed & discussed
- » Expect proposed changes to most CDBG programs
- » However, please note that changes are not and will not be final until public comment has been received and considered AND the plan is submitted to HUD in November.



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State of Iowa Consolidated Plan update

Changes being considered include:

- » Increase in funds for housing activities
- » Expanding eligible housing activities to include:
 - Homebuyer/ Downpayment assistance
 - Upper Story housing
 - Housing rehab for targeted activities (i.e. roofs/gutters, some energy efficiency upgrades, architectural barrier removal/ aging in home upgrades).



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State of Iowa Consolidated Plan update

Changes being *considered* include:

- » Decrease in DTR funding
- » Decrease in economic development set aside funds
- » Increase in Community Facilities funding
 - Allow for projects that have not typically been competitive in the past (community centers?)
 - Green infrastructure storm water projects
- » Increase in Opportunities and Threats funding
 - Fund pilot projects and disaster related projects that meet criteria

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State of Iowa Consolidated Plan update

Changes being *considered* include:

- » Accept applications twice a year for most programs. Water/Sewer to remain quarterly.
- » Will most likely push back application deadlines to better align with when HUD is issuing funding agreements
- » Discussions are taking place between IEDA and IFA to better align resources.
 - More collaboration on Water/Sewer projects
 - Discussion on how CDBG/HOME/Trust Fund dollars can be best utilized to and not be duplicative.

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State of Iowa Consolidated Plan update

- » Draft plan will be available in October through the IEDA/ IFA websites
- » Public comment period will be open. Will also hold another public hearing.
- » Plan must be submitted to HUD by November 15th.
- » Effective January 1, 2020

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Upcoming Events

- » **September 11, 2019: Environmental Review training**
Fred Maytag II Scout Center- 6123 Scout Trail, Des Moines
- » **TBD: 2020 CDBG Application workshop** (will be after Jan. 1, 2020)
Registration information is posted on the "Calendar of Events" on the IEDA website. (Search "CDBG")



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Agenda for Today's Workshop

- » **CDBG Project Management from 9:30-10:15 AM**
 - Project managers will use management guide to walk through steps in administering a CDBG project
- » **CDBG Program specific breakouts from 10:30- 11:30 AM**
 - Breakout sessions for Housing, Water/Sewer & Downtown Revitalization (DTR)
 - If you are administering a DTR and another grant, please attend the DTR session
- » **Lunch at 11:30 AM**
- » **IEDA staff roundtable from 12:15 PM to 1 PM.**



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